

## Spring 2014 MME Training Information

1. New for the spring 2014 administration of the Michigan Merit Examination (MME): training will be offered via pre-recorded webcast. The webcast can be viewed now at [www.mistreamnet.org](http://www.mistreamnet.org).
  - a. Go to that page and click on videos in the upper right-hand corner.
  - b. Scroll down the page and you will locate the webcast in five separate chapters.
  - c. This webcast replaces the in-person training sessions.
2. All Test Supervisors, Backup Supervisor, and Test Accommodation Coordinators should view the webcast and thoroughly review the training materials. Staff members who are newly appointed staff in these positions are also **required** to attend one of the Question and Answer Sessions listed below. Any school which had a misadministration or received a warning letter is also expected to attend the Q&A session. To participate in a Q&A session you must pre-register at least 48 hours before the session start time. You will receive a separate email with registration information when the registration window opens. An email confirmation will be sent to you upon successful registration. This confirmation will contain the URL link to join the Q&A session as well as the call in number to be able to hear and ask questions during the Q&A session.
3. Spring 2014 Michigan Merit Exam (MME) Training Packets were shipped to schools on Monday, October 28, 2013 and are scheduled to arrive on or before October 31, 2013. You should have your training packet to refer to when you view the training webcast.

Question & Answer Sessions Referred to in Item 2 Above	
Date	Start Time
December 10, 2013	9:00 am
December 16, 2013	3:00 pm
December 18, 2013	9:00 am
January 8, 2014	3:00 pm

If you have questions you may contact us by email at [BAA@michigan.gov](mailto:BAA@michigan.gov) or call 1.877.560.8378 and select the appropriate option.